

## Site-Base MInutes for Oct. 26/2016

**Present:** Mindy Jenkins-4th grade teacher, Rebecca Williams -Speech, Pam Wylie- K assistant, Addison Sykes - 5th grade student teacher, Stacey Elizondo - 3rd grade teacher, Kirsten Irving - 2nd grade teacher, Rachel Seighman - counselor, Karen Cameron - 5th grade teacher, Kelly Thomas - principal, Lauren Maiura-parent, PTO representative

Absent - Emily Selvidio, Tracy Schoeppner, Belle Walker, Ashley Melton

Secretary: Karen Cameron

### **2. Review Old Business:**

#### **\*How's it Going?: School-Wide focus: Reading**

-Any new ideas on what would help us with our reading instruction and student proficiency?

\*Professional Development opportunities - We have opportunities scheduled. We have county meetings and then the training later in November and December with Terry Marsh.

\* K-2 phonics program --Kindergarten and First Grade uses Recipe For Reading

\*Half-day plannings before each unit- Planning was very beneficial. Each grade level reported that a lot was done to plan and better understand the new reading units.

\*Mrs. Jenkins shared a "karate belt" reading incentive idea with the team that motivates students to read more.

\*Mrs. Elizondo shared information about a supplemental reading workbook that correlates with Common Core. (Mentoring Minds) The cost is approximately \$14.97 each. Another area school uses these and has had great success. These are appropriate for grades 1-6.

\*Reading stamina program has started weekly on Friday morning.

\*RED Club will begin on October 31, 2016.

### **3.New Business**

**\*School Improvement Plan:** The School Improvement Plan can be found on the Fairview Website. The team read over the plan and was asked to take it back to grade level teams to review it. If there are any changes or things to add, please let Kelly Thomas know by November 2, 2016.

#### **\*School-Wide Suggestions/Questions:**

- Can we get a scanner in the cafeteria for the lunch line? The students would take their tags daily if they are buying lunch,so the cafeteria worker would only need to key in what the students are purchasing. (Mrs. Thomas will email director of Child Nutrition to see if that is possible. )
- Barrier Island Trip- 5th grade students are having a hard time catching up on missed work from this trip. Is this a trip that schools take countywide? How does it meet curriculum expectations? (Not all schools go, but Piedmont cluster schools go. It meets the curriculum by teaching students about environmental science. Suggestion was made that parents and

students sign a contract that students will be responsible for completing assignments or that the grade will be a zero. Mr. Wikfors would be in charge of creating the contract. The trip is approved by County Administration.)

- Locking Doors: Staff members with master keys should lock the door back after they open it. Teachers have have valuable items like purses that need to be locked up, and some doors have been left opened or unlocked. (Remind custodians to remember to lock doors.)
- Math Night/Curriculum Night: Both of these were scheduled for the beginning of the year along with report card conferences. Teachers are being required to stay late for both, and not many parents are showing up (3-4 per class). A lot of what we go over on these nights may also be covered during conferences with parents. Could we combine those nights into one? (Curriculum Night gives parents information about expectations and events throughout the year. Math Night, last year, was an opportunity for parents to learn how to do math like their students. Other schools invite food trucks as an incentive to come. Families are busy and it is hard for them to attend every event. We cancelled the Math Night this year because parents were overwhelmed with events at the beginning of the year. Suggestion for Curriculum Night to be combined with Open House in the future. Math Night will be rescheduled for later this year. Also, there was a suggestion that students could be supervised in the media center while parents met in the classrooms.
- Water jugs: it has been discussed that we will no longer be getting those...is that true? Would it help if we got rid of Java Jeff? (The water jugs will continue. Java Jeff is available on the K-1 hall. Ask teams if anyone uses the Java Jeff and we will discuss that. Mrs. Thomas will check on getting a water jug added on the 4-5 hall.)
- In the mornings when Kinders go to lunch, the cafeteria does not have food out and ready when we get there. This causes back up. Is there anyway that we can ask them to have food out at 10:20? (Mrs. Thomas will check with the cafeteria manager to make sure the food is ready before 10:20. At what dollar amount does the cafeteria send a parent notice that the student owes money? Also, report cards may not be held for owing money to the cafeteria.)
- It seems that kids are coming to the classroom in the mornings before 7. (Buses are arriving before 7:00 and unloaded two at a time. Students should not be in the school before 7:00 am. Could the buses play music to calm students until 7:00? )

Adjourned at 3:29 p.m.

**\*Next Meeting: 11/30/2016**

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